

FULTON COUNTY

Elementary School



2023-2024
Parent Handbook

FULTON COUNTY ELEMENTARY SCHOOL

2023-2024 Parent Handbook Contents

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FCES MISSION STATEMENT

Fulton County Elementary/Middle School with our community partners will focus on the educational success of children by teaching students to be positive, to show respect, to demonstrate integrity, to have dedication and to strive for excellence.

2023-2024 Fulton County Elementary School Teachers & Staff

Preschool - 5th Grade Staff

Bridget Atwill	Carla McClure
Monika Bodon	Addison McKinney
Cyndi Brown	Ashley Moore
Beverly Claybrooks	Roberta Morehead
Tracy Ellegood	Savanna Nellis
Victoria Falgout	Liz Page
Kerry Gallimore	Allie Pirtle
Ladaria Gaston	Jessie Rudy
Jessica Goodman	Julie Scott
Paige Greer	Amy Stephens
Taylor Greer	Wendy Stewart
Jill Jackson	Jennifer Ward
Jessie Kirk	Amy Webber
Katie Lane	Ashley Whitlock
Bailey Lyman	Brandy Whitten
Tammy Mayo	Allison Wright

Support Staff

Principal – Ashton Giles	Secretary/Bookkeeper - Cheryl Williams
School Counselor – Brey Jones	School Nurse – Natasha Fields
Food Service Director – Lyndsey Bridges	Attendance Clerk - Deena Anderson
FRYSC Coordinator - Brandon Uzzle	Preschool Family Service Worker – Audienne Nance
Mrs. Patrice Chambers - Superintendent	

FCES Vision

Proficiency, Positive Relationships & Pilot Pride

FCES Motto

Pilot PRIDE All The TIME!

Every Student, Every Standard, Every Day

FCES CALENDAR 2023-2024

August 16	First Day of Classes for Students
September 4	No School
September 22	Early Release Day
October 2-6	Fall Break/ No School
November 7	No School
November 22-24	Thanksgiving Break / No School
Dec. 15	Early Release Day
Dec. 18- Jan. 2	Christmas Break / No School
January 15	No School
January 26	Early Release
February 19	No School
March 29	Early Release
April 1-5	Spring Break / No School
May 21	No School
May 23	Last Day of Classes for Students

***Families, staff, and community members should be aware that an excess of weather-cancelled days could push student days well past the planned last day of May 23rd, or take up part of spring break. We understand that many vacations are planned using the original calendar's off days; however, we strongly encourage families to check cancellation policies for vacations set for immediately after the planned end of school, or during spring break, in case school is still in session.**

NAMES TO KNOW

The School Council

Chairman: Ashton Giles, Teacher Representatives: Brey Jones • Jessie Kirk
Parent Representatives: Tameka Gray • Anna Morgan

The Site-Based Decision-Making Council makes decisions regarding curriculum, instructional practice, use of school space, the school budget, and extracurricular activities. Council members are advised by the school's teachers, parents, and staff. The principal, who serves as the chair of the council, directs day-to-day decisions and runs the school based on policies set by the council. Teacher representatives are elected by teachers, and parent representatives are elected by parents.

The council encourages and welcomes your input. You may always contact one of the representatives with any concerns or suggestions, and you are welcome to attend council meetings. Regular council meetings are held at 3:45 p.m. each second Tuesday in the FCES Conference Room.

The Board of Education

Perry Turner, Chair

Brian Emmons • Kim Hagler • Barry Patrick • Rob Garrigan

Members of the Fulton County Board of Education are elected by the community. Individuals do not need to be parents to serve on the Board. There is an election every two years; terms are staggered so that Board members serve four years. The Board of Education is responsible for decisions that affect the entire school district. It decides when and where to build new facilities; provides course materials and other services; hires the superintendent; manages all school funds and property; sets rules and regulations for school property management; transacts business for the district; establishes qualifications for employees; sets rules for student conduct; and deals with programs and facilities that affect students district-wide. Board meetings are held the third Thursday of each month at 6:00 p.m. at the Fulton County Board of Education. You are welcome to attend.

The Central Administrative Office

Patrice Chambers, Superintendent
Kim Dublin, Assistant Superintendent
Jennifer Davis, Chief Finance Officer
Dale Jackson, Director of Maintenance
Dana Crawford, Director of Operations
Sondra Gibbs, Director of Academics
Rodney Mitchell, Area Transportation Coordinator
Deena Morrison, Payroll and Human Resource
Tamra Parker, Director of Special Education &
Director of Pupil Personnel
Tara Williams, Accounts Payable/Administrative Assistant
Kyndal Matheny, Secretary

Superintendent Patrice Chambers is the executive officer of the Fulton County Board of Education. She is responsible for getting things done. Mrs. Chambers and her staff operate from the system's Central Office, which is located next to the Fulton County Elementary/Middle School building at 2780 Moscow Avenue. It is their job to make sure the system runs smoothly. They do everything from paying the teachers and sorting out the bus routes to dealing with directives from the Kentucky Department of Education and the federal government.

ENROLLING IN FULTON COUNTY ELEMENTARY SCHOOL

Fulton County Elementary School houses approximately 340 students in preschool through fifth grade. To enroll as a kindergarten student, the child must be five years old by August 1. The state of Kentucky requires all students entering a Kentucky school to present valid immunization certificates. Students will be denied entrance to school if immunization requirements are not met. An official copy of the student's birth certificate and social security card for first-time entry is required for registration. All students must also have a recent physical and eye examination form completed.

Preschool is provided without charge for children whose families meet certain income guidelines and also for children with disabilities, regardless of income. Preschool children must be 4 years old by August 1. Children with disabilities who are 3 years old can also be admitted.

Coming to school . . .

The school day begins at 8:00 a.m. and ends at 3:00. The cafeteria serves breakfast beginning at 7:15 a.m. for round 1 bus riders and at 7:30 a.m. for all other students.

When students arrive at school in the mornings . . .

All students should go right to their designated classroom in their hallway unless they are eating breakfast at school, in which case they go to the cafeteria. Please do not bring your children to school before 7:30; no one will be here to supervise them.

Bus Riders . . .

All students who attend the Fulton County Schools have the opportunity to ride the bus. Students will be dropped off at the back entrance to the school by each bus driver. School staff will be located at that door to greet the students.

If you are unsure of the bus pick-up or drop-off for your child, or are concerned about the bus stops, please call Area Transportation Coordinator, Rodney Mitchell at 270-236-3923, extension 6011.

Bus rules

Please go over the bus rules on page 8 with your child. Riding the bus is a privilege. If children repeatedly misbehave, they may not be permitted to ride the bus.

Bus stop /Transportation

Bus assignments will be made at the beginning of the school year and cannot be changed on a daily basis to ensure a safe and secure student dismissal. In the event of a change of address or long-term care provider (not daily), a new transportation form should be completed in the front office. If no one will be at the given address to receive your child, you may call the school and change your child to a car rider before 1:00 p.m. A transportation note will be given to your child so that he or she will be waiting in the car rider line at dismissal.

Car Riders...



Parents driving their children to school should enter the entrance to the elementary school/high school off Highway 94 at the north end of campus and circle to the front door of the elementary school building. They should stop their cars at the designated locations and let their children out of the car to walk to the entrance. Monitors will see them safely inside. All students must be dropped off at the front entrance and not a parking space.

Please do not bring your child to school before 7:30. No one will be here to provide supervision. Parents picking up their children from school should follow the same route except everyone needs to exit the parking lot between the high school and the Vocational School and turn left to drive by the football field.

Because our school is located so close to the highway, traffic safety is a **MAJOR** concern for us. We appreciate your support and cooperation.

Why is it so important for my child to be on time for school every day?

Why? To be blunt, because being late hurts your child. At the elementary/middle school level, it's rarely the child's fault if he's late—but he is the one who suffers. The teacher must interrupt what she's doing to bring him up-to-date. Other children may resent this. Your child feels frazzled, guilty, and he may not hear important information. Some parents bring their children late to school almost every day. That's no way to teach responsibility.

Tardy Policy...

Promptness to class is important. A student is tardy if he/she is not in their seat and ready to proceed with the designated activity in the classroom at the beginning of the instructional day at 8:00 a.m. When a student has accumulated 3 unexcused morning tardies from signing in late, a parent meeting will be scheduled. Habitual tardiness will be referred to the Director of Personnel for further action.

CANCELLATIONS AND DELAYS OF SCHOOL

Should school be canceled for any reason, the announcement will be made on WPSD-TV (Channel 6) and radio stations WKTZ, KYTN, and WCMT. Notifications will also be posted under the FCEMS Facebook Page, the Fulton County Website, and an ALL CALL Notification will be issued. Remind 101 will also be used to notify parents of important information. You can subscribe to this service by texting @mrspilots to 1-270-241-0540.

Please do not call the school for cancellation information. The same holds true for delays. Children should arrive one hour later than their usual arrival time for one-hour delays. We will go by the time on WPSD-TV.

SCHOOL BUS SAFETY PROCEDURES

The right of pupils to ride school buses is contingent on their good behavior and observance of the rules and regulations. Pupils who violate the rules will be subject to disciplinary action at the discretion of the principal.

The bus driver and the bus monitor are in full charge of bus pupils. Pupils shall obey the directions of the driver and monitor promptly and courteously.

Pupils shall occupy the space designated for them by the driver or monitor.

Pupils shall observe the following rules:

- Clean feet before entering the bus.
- Do not throw waste paper or other trash on the floor of the bus.
- Do not mark or otherwise deface the bus.
- Do not eat while on the bus.
- Avoid unnecessary conversation with the driver.
- Keep arms and head inside the bus at all times.
- Report any damages to the bus.
- Walk on the left of the road, facing traffic, and stand off the roadway while waiting.
- Cans, bottles, drink cartons, or candy bars may not be carried on the bus except in a lunch bag or box.
- Pupils are not permitted to bring animals, reptiles or rodents on the bus.
- Scuffling or fighting on the bus shall be cause for disciplinary action.
- Do not bring balloons or any items made of glass on the bus.

Pupils who must cross a street or road after exiting from the bus shall pass in front of the bus — not behind it. Wait for the driver to indicate that the way is clear before crossing.

Drivers are in charge of their buses, and their first responsibility shall be the safe transportation of their passengers. At the first reasonable opportunity, the driver shall notify the principal of the school the pupil attends, the Superintendent, or other school authority about any inappropriate behavior by a student on the bus.

Any complaints of drivers, pupils, or parents not specified in the above regulations shall be reported promptly to the Principal.

When your child misses school . . .



If your child is going to be absent from school, please call 236-2070 Ext. 4122 to report the absence before 8:00 a.m. or as early in the morning as possible. Always send a note with your child on his/her return even if you call to explain his/her absence. Students are considered unexcused until a written note with a valid excuse and the date of the absence is on file. Once a child misses 5 days of school, a note from a doctor will be required to be considered and excused absence.

Please try to avoid scheduling appointments for your child during school hours. If it is necessary to check your child out during the day for an appointment, be sure to send an official note from the doctor or dentist to the office.

When it comes to absences, Kentucky law is very specific. We know that the vast majority of our students are good kids, serious about their education. However, the rules must apply to everyone.

TRUANCY

According to Kentucky state statute KRS 159.150 “any child who has been absent from school without valid excuse for three (3) or more days is truant.” Truancy carries serious penalties. If the child is truant (three unexcused absences), the school contacts the parents; at five unexcused absences, the parents are contacted by the school system’s director of pupil personnel. If there are nine unexcused absences, the matter is put in the hands of the court system.

Final determination concerning excused or unexcused absences shall be made by the principal.

The following are considered excused absences:

- Death or severe illness in the pupil’s immediate family
- Illness of the pupil
- Participation in school-related activities pre-approved by the principal
- Court appearances
- Other valid reason as determined by the principal

Promptness to class is important. A student is tardy if he/she isn’t in their seat and ready to proceed with the designated activity in the classroom at the beginning of the instructional day at 8:00 a.m.

When a student has accumulated 3 unexcused morning tardies from signing in late, a parent meeting will be scheduled. Habitual tardiness will be referred to the Director of Personnel for further action.

UNEXCUSED ABSENCES

Consequences Grades 3-12:

After 3 or more unexcused absences, students will receive a ZERO for schoolwork missed. (Unless the Principal/DPP or Superintendent Designee determines that extenuating circumstances exist)

ATTENDANCE DUE PROCESS – FULTON COUNTY ELEMENTARY, MIDDLE SCHOOL, HIGH SCHOOL

STEP 1— After a student has acquired his/her second (2) invalid absence and/or tardy, the principal/designee/advisor will notify the counselor and the counselor will arrange a conference with the student and contact the parent/guardian in writing concerning the student's absences.

STEP 2— Upon the fourth (4) invalid absence and/or tardy the principal/designee will notify the parent/guardian and set up a conference with the parent/guardian and student. An attendance contract will be developed for the student and parent. **
(After Step 2, a parent/guardian may be referred to district court).

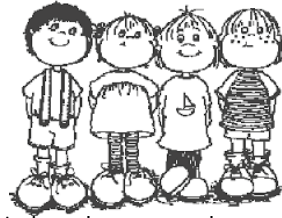
STEP 3— Upon the fifth (5) invalid absence and/or tardy, the principal/designee will notify the Director of Pupil Personnel who will send a final notice by certified mail or deliver in person to the parent/guardian or student, if 18 years of age.

STEP 4— When the sixth (6) invalid absence and/or tardy occurs, the principal will notify the Director of Pupil Personnel who will either refer student to the FAIR TEAM, sign a complaint with the district court against the parent/guardian of the student or with the court designated worker against the student. A complaint may also be signed against a student who is 18 years of age.

COMMUNICABLE DISEASES AND HEAD LICE (NITS)

No student who has a contagious or infectious disease or live parasite (lice) shall be permitted to attend school. If a student is discovered to have such a disease or parasite, they shall be sent home as soon as arrangements can be made with their parent/guardian to remedy the disease, contagion or parasite. In cases of lice, the student will be given an excused absence. The parent/guardian will have 24 hours to remedy the infestation of live bugs and nits (eggs) so the child can return to school quickly. When the child returns, his or her hair will be checked each day for seven (7) consecutive school days before school starts to verify that the infestation has been completely removed. During this time if the child returns and still has live bugs or nits, he/she will not be allowed to return to class, the parent will be required to take the child home to continue treatment, and the absence will be unexcused. Continued failure to treat and remedy the infestation can result in a complaint of Educational Neglect being filed with the County Attorney and notification of neglect with the Cabinet for Health and Family Services (CHFS). Families needing assistance should contact the school's Family Youth Service Center or the Office of the Director of Pupil Personnel at 270-236-3923.

PERSONAL APPEARANCE CODE . . .



The focus of FCES is student learning. Any clothing, attire, hairstyles, jewelry, etc. that causes a classroom disturbance and removes the focus of students from learning is NOT permitted. Students at Fulton County Elementary School are expected to dress appropriately. Students must also dress according to

health and safety expectations. Just as Fulton County Schools do not discriminate based on race, color, age, religion, sex, national origin, disability, marital or economic status, students should uphold the same standards concerning clothing worn in respect to one another. The principal has the final judgment concerning any resolution of interpretation of the dress code.

General Descriptions

1. Appropriate clothing for males includes shirts with pants or shorts.
2. Appropriate clothing for females includes dresses, shirts with pants or shorts.
3. Shoes shall be worn at all times
4. Face masks shall be worn if directed by school officials.

Clothing Items Prohibited

1. No clothing shall display writing or pictures of a sexual nature, refer to drugs, alcohol, tobacco, illegal acts, or contain profanity.
2. No clothing shall display writing or pictures of an inflammatory nature that disrupt student learning or the school environment.
3. Short shorts are not allowed. Mid-thigh length is below fingertips when standing.
4. No excessive slits in skirts are allowed.
5. Clothing shall not expose bare midriff. This includes crop tops.
6. No jewelry allowed that could be used as a weapon such as large chain necklaces or wallet holders. Other examples are spike collars and spike bracelets.
7. Clothing that exposes underwear is not allowed. Examples would be sleeveless shirts that are cut under the arm so low to expose undergarments. No sagging pants or clothing that reveals underwear. No cleavage exposed. No holes in clothing that exposes skin above the knee unless leggings or shorts are worn underneath.
8. No tank tops, halter-tops, spaghetti sleeve dresses or tops or backless shirts are allowed.
9. No caps, hats, or other head cover shall be worn in the building at any time except for special occasions, field trips, or field days as designated by the principal. These include doo rags, bandannas, sweatbands, etc. Students must remove head coverings upon entering the building and should be stored in the locker throughout the day. This includes hoodies.
10. No sunglasses shall be worn at school.
11. No gang emblems shall be worn on school property at any time. (Bandannas included)
12. No heavy jackets or coats will be allowed in the classrooms without special permission from the principal. Short light jackets, sweaters, and letter jackets are acceptable.
13. Body piercing limited to ears only.
14. Any color or additions to hair color that causes a classroom distraction is not permitted.
15. Leggings can be worn if shirts reach finger tips.
16. Clear backpacks and transparent water bottles are required.

Interpretation of Dress Code

1. The principal has the final judgment concerning any resolution of interpretation of the dress code. An example would be determining if shorts are too short, if underwear is indeed exposed, etc.
2. Clothing such as sweat pants and T-shirts from our Family Resource Center will be borrowed to wear the rest of the school day if a parent is not available to bring a change of clothes.
3. Repeat offenders may be assigned in school suspension or in extreme cases suspended from school by the principal. This will only happen after a conference with the parents and continued violations.
4. Any medical exceptions to any of the above must be accompanied by a doctor's note on file with the principal.
5. Proper dress is an important part of school. Maintaining a stable and safe environment free from distractions directly affects learning success.



ELECTRONIC DEVICES...

If a student brings their cell phone to school it must be OFF. Students who are caught with their Cell Phone/I-Pod/Smart Watch/Nintendo DS/CD Player on or using inappropriately will have them taken away. As per our handbook policy, if a child is caught using their devices without permission, it is sent to the office including Second Round dismissal.

First offense— A letter is sent home and must be signed by the parent before the device is returned to the student at the end of the day.

Second offense— A letter is sent home and a parent must come to school and pick up the device after the student serves a detention.

Third offense— The device will be kept in the Principal's office for five days, and then returned to the parent/guardian.

Fourth offense — The device will be kept for 10 days, and then returned to the parent/guardian.

Fifth offense — The device will be kept until the last day of school.

Eating at school . . .

Breakfast is served at 7:15 a.m. for round 1 of bus riders and at 7:30 a.m. for all other students. Students may eat lunch at school or bring a packed lunch from home in a lunch box or bag. All food items must be consumed in the cafeteria unless it is a grab bag breakfast or directed by the teacher. All students must finish food in the cafeteria before leaving unless a grab bag is given during breakfast. Grab bags begin at 7:50 a.m. and must be disposed of at the beginning of class.

We are pleased to inform you that FULTON COUNTY ELEMENTARY, FULTON COUNTY MIDDLE and FULTON COUNTY HIGH SCHOOL will be participating in the National School Lunch and School Breakfast Programs called the Community Eligibility Provision (CEP) for School Year 2023-2024.

What does this mean for you and your children attending the school(s) identified above?

Great news for you and your students! All enrolled students of FULTON COUNTY ELEMENTARY/MIDDLE and FULTON COUNTY HIGH SCHOOL are eligible to receive a healthy breakfast and lunch at school at no charge to your household each day. Your child(ren) will be able to participate in these meal programs without having to pay a fee. Each household MUST fill out a form for us to continue this in our school system.

CULINARY STAFF
Lyndsey Bridges, Food Service Director Donna Bridges, Cafeteria Manager Val Buskirk * JJ Eddlemon * April Wheeler * Melissa White * Frankye Williams

Parents at School...

Children do better at school when their parents are active and involved in their education. It's a proven fact that if teachers and parents work together in the educational process, those students will be successful. At Fulton County Elementary School, parents can help set policy for the school by serving on the School Council and the Board of Education. We also welcome their involvement as volunteers.

Volunteer Program

Fulton County Elementary School welcomes volunteers and considers them important and valuable members of teaching teams. Volunteers can work directly with children, alongside the teacher, helping children learn to read and do math and guiding them through various activities; they can help out with special classroom projects; they can share a special interest or hobby; or they can help the teacher by preparing learning materials either at school or at home.

If you would like to volunteer, please contact your child's classroom teacher for more information. You can also call the school at 270-236-2070. Volunteers are required by the state to complete an application which includes a background check for safety purposes. All volunteers are required to sign in at the secretary's desk when they enter school, and to sign out as they leave. They should pick up a volunteer badge and wear it at all times in the building. Preschool-aged children should not accompany the volunteer.

Just Visiting

Parents are always welcome at Fulton County Elementary School.

When you come into the building, stop at the front office. **According to state law, you must show identification, state your reason for coming to the school, sign the visitor's log, and wear a visitor badge at all times.** Also, please arrange your visit in advance with the teacher, and make sure he/she knows when you are coming.

Learning is going on in every classroom all the time. When visitors come to the classroom without notice, there is a break in the learning process. If you need to bring something to your child during the day, please leave it with the office staff. We'll make sure it gets to your child.

Staying in Touch

All teachers have telephones in their rooms and access to Class Dojo. During classes, however, “voicemail” (think of it as an answering machine) will pick up your call. Just leave your name and telephone number, and the teacher will call you back as soon as he/she is free.

Another way to contact your child’s teacher is by e-mail. Every e-mail address in the Fulton County Schools follows the same pattern—the person’s first name (.) last name followed by this phrase: “@Fulton.kyschools.us”.

If you wanted to contact Principal Ashton Giles, for example, you’d use this e-mail address: [“ashton.giles@fulton.kyschools.us”](mailto:ashton.giles@fulton.kyschools.us).

Family Ties...

Family Resource/Youth Service Center

The purpose of Family Ties is to remove the barriers to learning so that all children can succeed at school. Family Ties can put parents who are in need of help in touch with people and organizations that are trained and have the resources to provide that help.

Family Ties involves itself in dozens of efforts to help Fulton County students and families. Individual help and counseling are provided for those in crisis. In addition, Family Ties has sponsored job skills workshops for students, job/career counseling programs for adults, a summer recreation program for students, parenting programs, a clothing bank, programs for teen parents, a lending library, and more. Most of all, it provides a one-on-one human connection that puts those who have special needs in touch with organizations and individuals who can help.

Family Ties is located at Fulton County High School. It is open year-round, from 8:00 a.m. to 3:30 p.m., with evening hours by appointment. It is closed during major holidays. The Family Ties Coordinator is Brandon Uzzle. All services provided by the Family Resource Center are free to families of children enrolled in the Fulton County Schools.



Making Progress...

Primary (Grades K-2) report cards are issued at the end of every 9 weeks with progress reports coming home every 4 1/2 weeks. In grades K-2, the report card is primarily a checklist indicating what standards/skills the student has mastered.

Intermediate (Grades 3-5) and Middle School are issued at the end of every 9 weeks with progress reports coming home every 4 1/2 weeks. Students will receive a grade of A, B, C, D, or F. The report card may also include remarks by teachers on the student's progress.

The following is FCES Grading Scale:

A = 90-100	B = 80-89	C = 70-79	D = 65-69	F = Below 65
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*Incomplete work must be completed by the deadline determined by the teacher or a score of zero will be assigned.

Percentages

Tests (50%)

Classwork (40%)

Homework (10%)

(Very Important Papers) Folders/Binders

Once a week children in grades K-5 bring home work that has been graded and recorded, projects, and notes from the teacher and from the office in a special folder/ binder that travels between home and school. The folder may contain a "behavior report."

It's a good idea to get into the habit of checking the folder every week. If you need to write a note to the teacher, just slip it inside the folder. Teachers check for parent communication and signature as the folder is returned each week.

Homework Folders

Homework is used to reinforce a skill or practice a skill that a child is having difficulty with in class. Your child may also bring home a homework folder each night that homework has been assigned. Please check your child's backpack each night.

Student Led Parent/Teacher Conferences

Should parents want a conference with a teacher or teachers, they are to make an appointment with the teacher. (Just call the school and leave a message on the teacher's voice mail, and the teacher will call you back.) Formal conferences are held twice a year, in the fall and in the spring. FCES holds Student Led Parent/Teacher Conferences half-way between semesters during Progress Report time. This gives students and parents a chance to learn ways for students to improve their grades prior to the 9 weeks being over. Teachers may request conferences with parents at any time also.

Promotion and Retention

PROMOTION AND 5th YEAR STUDENTS WITHIN THE PRIMARY PROGRAM (K – 3rd grade): Most students will likely complete the primary program in four years; however, some primary students need a fifth year to complete the primary program. The decision to recommend a fifth year **MUST** be based upon information gathered through student work samples, anecdotal records, and teacher observations of developmental progress in all areas.

PROMOTION AND RETENTION POLICY FOR GRADES 4 - 5: Teachers at the intermediate level shall maintain systematic records of achievement for each pupil and report such regularly to parents. Conferences with parents may be held throughout the year. If any student is in danger of failing schoolwork, the teacher should notify the parent or guardian as soon as possible so that the student has as much time as possible to improve. If a student is to be retained in the same grade, that likelihood should not come as a surprise to either the parent or the student during the last few weeks of school.

The classroom teacher and administration will be given the primary responsibility and authority for determining whether an individual student is retained or promoted. However, parent input will be welcomed and will be considered in the over-all decision concerning retention/promotion. If the teacher(s) recommend (s) retention, the teacher(s) will fill out a form stating the primary reason(s) why the student should be retained. This form will be given to the principal for his/her review and kept on file. The principal will notify the parent or guardian of the teacher's (s') recommendation for retention. A parent or guardian who disagrees with the recommendation to retain may request a conference with the teacher and principal. The guidance counselor also may be requested by either the teacher or the parent to share any information he/she might have concerning the student being considered. The following considerations will be made concerning the promotion/retention of a student.

1. Number of times the student has been retained
2. Age factor
3. Testing results
4. Anticipated achievement, actual achievement, and progress reports
5. Teacher observation and recommendation
6. Academic and social benefits for the child

ACCELERATION: A district committee (appointed by the superintendent) including teachers, counselors, and administrators will collect and review student records when considering accelerated grade placement. Records shall include, but are not limited to, the following: assessment data (at or above the 8th or 9th stanine), attendance data, social rating scales, behavior reports, interviews, Iowa Accelerated Rating Scale with district assessments, etc. The building principals will inform the parent/guardians of placement decision.

STUDENTS' RIGHTS AND RESPONSIBILITIES

The Fulton County Elementary Schools' code of conduct describes standards of conduct which are important to the success of both learning and community life in our school. For students to have a successful educational experience, they must understand that individual rights become limited because of the need for mutual respect. This includes the responsibilities of following rules and respecting the authority of adults whose jobs are to ensure a successful education for many and not just one individual. In light of this concept, it follows that students at different ages and grade levels will exercise their rights differently; the younger the child, the greater the need of adult guidance and protection. These rights shall include but not be limited to the following:

STUDENTS HAVE THE RIGHT TO:

- A. An education preparing the student within the limits of abilities to reach maximum potential for contributing to the individual's welfare and that of society.
- B. Receive a free public education until they have either successfully completed a twelve year program or reached the age of twenty-one years old, whichever comes first.
- C. Freedom of speech and expression.
- D. Request an explanation of the purpose of rules.
- E. Due process, in regard to disciplinary action, including the right to hear charges, state his/her side, and to appeal decisions honestly believed unjust from teachers to principal to superintendent to the Board of Education according to established procedures.
- F. Protection of person and property to the fullest extent possible by the school.
- G. Participate in all school programs and activities within the limits of the capabilities and the established standards without regard to race, creed, or sex.
- H. Confidentiality of personal school records.
- I. Receive academic grades based only on academic performance.

STUDENTS HAVE THE RESPONSIBILITY TO:

- A. Attend school regularly, to take advantage of the opportunities offered by cooperating with those teaching, and working at the job of learning and not to interfere with the rights of fellow students to an education.
- B. Responsibly use the freedom of speech in such a way as not to offend the rights of others with obscene or damaging words or actions and, within the limits of good taste, to avoid the use of language in a discourteous, offensive, or inflammatory manner.
- C. Obey the rules, and to question them in a way earnestly seeking explanation for understanding and not just for the purpose of an argument.
- D. Make suggestions in a positive, reasonable manner, taking into careful consideration the welfare of all, and not just the welfare of one or of a few individuals.
- E. Exercise courtesy and reason at all times, to accept just punishment, to avoid unreasonable appeals, and to refrain from making false accusations for petty or vicious reasons.
- F. Refrain from acts or actions which would endanger self or others, including property, and to take those steps and precautions necessary to protect self and possessions.
- G. Make the best contribution possible with individual abilities, to support the school in all phases of program or activity, and to behave in such a way that participation will be a contribution and not a detriment.
- H. Administer the school environment to provide the proper learning atmosphere.

PARENTS/GUARDIANS HAVE THE RIGHT TO:

- A. Send their child to a school with an environment where learning is valued.
- B. Expect that classroom disruptions will be dealt with fairly.
- C. Enroll students in the Fulton County School District where they shall attend classes regularly and promptly with minimal interruptions.
- D. Expect the school to maintain high academic standards.
- E. Review the student's academic progress and other pertinent information, which may be contained in the student's personal records.
- F. Address a question concerning their child to the proper authority and to receive a reply in a reasonable time period.

PARENTS/GUARDIANS HAVE THE RESPONSIBILITY TO:

- A. Instill in their children the values of an education.
- B. Instill in their children a sense of responsibility and respect.
- C. Understand that unnecessary interruptions in the school are detrimental to the educational program of all students.
- D. Be familiar with the education program and the procedures.
- E. Inform children about the disciplinary procedures of the school and emphasize the importance of following same.
- F. See that children attend school.
- G. Check with the proper school officials regarding the facts of any situation that they might question.
- H. Support the efforts of the school personnel.
- I. Demonstrate respect for the teachers, administrators, school personnel at school and all school related activities.
- J. See that students exhibit neatness and cleanliness in their personal attire and hygiene.

PRINCIPALS HAVE THE RIGHT TO:

- A. The support of students, parents, and teachers in carrying out the educational programs and policies established by the school system.
- B. Provide input for the establishment of procedures and regulations that relate to the school.
- C. Safety from physical harm or abuse.
- D. To take necessary action in emergencies to protect their own person or property, or the persons or property of those in their care.
- E. Suspend a student whose conduct disrupts the educational process.

PRINCIPALS HAVE THE RESPONSIBILITY TO:

- A. Create and foster an atmosphere of mutual respect and consideration among pupils and staff members.
- B. Administer discipline fairly and equally following the guidelines set forth herein, but in doing so use his/her best judgment.
- C. Exhibit exemplary behavior in action, dress, and speech.
- D. Implement and evaluate all aspects of the educational program to improve learning and comply with policies, regulations, procedures, or laws of the district, State and Nation.
- E. Direct a program of dissemination of information explaining the Code of Conduct to the school community.

TEACHERS HAVE THE RIGHT TO:

- A. The support of co-workers, administrators, and parents.
- B. Work in an educational environment with a minimum of disruptions.
- C. Expect all assignments, including homework, to be completed and turned in as assigned.
- D. Safety from physical harm and freedom from verbal abuse.

E. Provide input to aid in the information of policies that relate to their relationships with students and school personnel.

TEACHERS HAVE THE RESPONSIBILITY TO:

- A. Present subject matter and experiences to student and to inform students and parents or guardians of achievement or problems.
- B. Aid in planning a flexible curriculum which meets the need of all students and which maintains high standards of academic achievement.
- C. Assist in the administration of such discipline as is necessary to maintain order throughout the school without discrimination on any basis.
- D. Evaluate students' assignments and return them as soon as possible, maintain necessary records of students' progress, and attendance.
- E. Exhibit exemplary behavior in action and speech.
- F. Exhibit neatness and cleanliness of personal dress and hygiene.
- G. Reward exemplary behavior or work of students.
- H. Maintain an atmosphere conducive to good behavior and to exhibit an attitude of respect for students.
- I. Recommend for retention in a class any student who fails to meet the basic standards for such class.
- K. Follow and enforce rules and regulations of the Board of Education and/or school administration.

EDUCATIONAL OBJECTIVES

I. BASIC SKILLS

Provide opportunities for learning basic skills

Encourage and establish good work habits

Provide more individualized instruction

Remain current concerning teaching techniques

Promote 21st Century Skills, critical thinking, communication, creativity, problem solving, collaboration, and innovation

II. SCHOOL ENVIRONMENT

Maintain good classroom and lunchroom behavior

Be consistent in enforcing rules

Recognize student accomplishments

Maintain high student and staff morale

III. STUDENT DEVELOPMENT

Promote physical and mental health

Foster a cooperative attitude

Increase self-respect and respect for others

Develop student's ability and responsibility for decision making

Increase respect for authority

Instill appreciation and value for democracy

IV. SCHOOL/COMMUNITY COMMUNICATION

Promote home/school communications

Provide opportunities for parents and community involvement in the school

Increase participation in PTO activities

The Technology Plan

Fulton County School Digital Device Care Agreement

The Fulton County School District is both pleased and proud to provide students with Chromebooks for the 2023-2024 school year. Since these devices are expensive to replace, we ask that the students use extreme caution and care with this equipment. Due to the cost, it is incumbent upon the district to conserve resources and to require financial compensation for repairs/damages. These damages include, but are not limited to:

- cosmetic damage, included but not limited to, scratches, dents and broken plastic on ports damage caused by the use with another product
- damage caused by liquid contact or other external cause
- damage cause by operating the device outside the district's guidelines
- modifying or altering the functionality or capability without the permission of the FCS Technology Department
- intentional damage of any kind

To offset the cost, each student is assessed a technology fee to help with the costs associated with the maintenance of the chrome books. The technology fee for the 2023-2024 school year is \$20.00. This fee is due upon first day of school, August 16, 2023.

Acceptable Use

Electronic Access/User Agreement Form

I. PURPOSE

The "Acceptable Use Policy" ("AUP") and this related procedure, set forth the standards governing Fulton County Schools ("FCS") staff and students' use of the FCS Electronic Network Related Technologies and Access ("FCS Network") system. This procedure also sets forth the rules under which authorized users may continue their access to and use of these resources and promotes the ethical, legal, and school-related use of the FCS Network compliance with the Children's Internet Protection Act of 1998. Personal electronic devices will be governed under this procedure when such devices are attached to the FCS network.

Authorized use of information resources must be consistent with the educational purposes for which these resources have been provided. Use of the FCS Network is a privilege that is provided to help authorized users complete and deliver educational obligations. The FCS Network provides authorized users with the means for communicating effectively with schools, teachers, administrators, the public, other government entities, and educational experts. These resources should be used in a manner that both enhances students' educational experiences and complies with Board policy and procedures. FCS students, through their use of the FCS Network, will gain skills and expertise that prepare them for an increasingly technology-oriented society.

These procedures are written to support the Acceptable Use Policy and to promote positive and effective digital citizenship among students and staff. Digital citizenship represents more than technology literacy: successful, technologically fluent digital citizens live safely and civilly in an increasingly digital world. We recognize that information posted on the Internet is public and permanent and can have a long-term impact on an individual's life and career. Expectations for student and staff behavior online are no different than face-to-face interactions.

II. DEFINITIONS

A. Fulton County Schools' Electronic Network Related Technologies and Access ("FCS Network") is the system of computers, terminals, servers, databases, routers, hubs, switches and distance learning equipment connected to the FCS Network and the Internet.

B. Distance Learning Equipment is a means for providing meetings, educational or professional courseware and workshops utilizing video and/or audio conferencing equipment, and/or media management systems to distribute video to individual classrooms and offices in schools.

C. Electronic Mail (e-mail) consists of electronically transmitted information including any combinations of text, graphics, audio, pictorial, or other information created on or received by a computer application system and includes the transmission data, message text, and all attachments.

D. Internet is a worldwide telecommunications system that provides connectivity for myriads of other smaller networks.

E. Other Electronic Devices include, but are not limited to, cellular telecommunication devices such as cellular phones, pagers, text communication pagers, two-way text pagers, eReaders, and personal digital assistants that may or may not be physically connected to the network infrastructure.

F. Password is a secret word or series of letters and numbers that must be used to gain access to an online service or the Internet or to modify certain software (such as parental controls).

G. Authorized Users are any students enrolled in any classes offered by FCS or any staff members employed by FCS.

H. Website is a collection of "pages" or files on the Internet that are linked together and managed by a company, institution or individual.

III. GENERAL PROVISIONS

A. AUTHORIZED USERS

All authorized users shall adhere to the provisions of this procedure as a condition for continued use of the FCS Network. It is a general policy of FCS to promote the use of computers in a manner that is responsible, legal and appropriate anytime there is a connection to the District's hardwired or wireless network. Except in cases involving students who are eighteen (18) years of age or older, parents/guardians may request to review the contents of their child(ren)'s email files.

Parents/guardians wishing to challenge information accessed via the District's technology resources should refer to Policy 08.2322/Review of Instructional Materials and any related procedures.

B. DISCLAIMER

Pursuant to the Children’s Internet Protection Act, FCS uses filtering software to screen Internet sites for offensive material. The Internet is a collection of thousands of worldwide networks and organizations that contain millions of pages of information. Users are cautioned that many of these pages contain offensive, sexually explicit, and inappropriate material, including, but not limited to the following categories: Adult Content; Nudity; Sex; Gambling; Violence; Weapons; Hacking; Personals/Dating; Lingerie/Swimsuit; Racism/Hate; Tasteless; and Illegal/Questionable. In general it is difficult to avoid at least some contact with this material while using the Internet. Even innocuous search requests may lead to sites with highly offensive content. Additionally, having an e-mail address on the Internet may lead to receipt of unsolicited e-mail containing offensive content. Authorized users accessing the Internet do so at their own risk. No filtering software is one hundred percent effective and it is possible that the software could fail. In the event that the filtering software is unsuccessful and students and staff gain access to inappropriate and/or harmful material, the Board will not be liable. To minimize these risks, use of the FCS Network is governed by the Acceptable Use Policy. If users are able to view questionable content, the website(s) in question should immediately be reported to appropriate school administration and/or the Computer Operations Manager.

IV. TERMS AND CONDITIONS FOR USE OF THE DCPS NETWORK

A. ACCEPTABLE USES

FCS staff and students may use the various resources provided by the FCS Network to pursue educationally-related activities. Teachers and other staff should help guide students in their use of the FCS Network so that students will learn how Internet resources such as discussion boards, instant messaging and chat rooms can provide valuable educational information from classrooms, schools, and other national and international sources. In addition to using the FCS Network strictly for educational pursuits, students will be expected to follow generally accepted rules of network etiquette. These include, but are not limited to, the following:

1. Be polite. Do not become abusive in your messages to others.
2. Use appropriate language. Do not swear or use vulgarities or any other inappropriate language.
3. Keep personal information, including the logins, passwords, addresses, and telephone numbers of students or colleagues confidential.
4. Use these resources so as not to disrupt service to other student authorized users.
5. Do not upload, post, e-mail, transmit, or otherwise make available any content that is unlawful, dangerous or may cause a security risk.

B. UNACCEPTABLE USES

Improper use of the FCS Network is prohibited. Actions that constitute unacceptable uses of the FCS Network and are not specifically addressed elsewhere in this procedure include, but are not limited to:

1. Use of the FCS Network for, or in support of, any illegal purposes.
2. Use of the FCS Network for, or in support of, any obscene or pornographic purposes including, but not limited to, the retrieving or viewing of any sexually explicit material. If an authorized user inadvertently accesses such information, s/he should immediately disclose the inadvertent access to a teacher or to the school Principal. This will protect the user against allegations of intentionally violating this procedure.
3. Use of the FCS Network for soliciting or distributing information with the intent to incite violence, cause personal

harm or bodily injury, or to harass or “stalk” another individual.

4. Non-educational uses of the FCS Network including, but not limited to games, wagering, gambling, junk mail, chain letters, jokes, private business activities, raffles, fundraisers, religious activities or political lobbying.
5. Use of profanity, obscenity or language that is generally considered offensive or threatening to persons of a particular race, gender, religion, sexual orientation, or to persons with disabilities.
6. Plagiarizing any information gained on or through use of the FCS Network or any other network access provider.
7. Using copyrighted materials, including commercial software, without permission of the copyright holder, and in violation of state, federal or international copyright laws. (If students are unsure whether or not they are using materials in violation of copyright provisions, they should ask their teachers or a school technology coordinator for assistance. School-based personnel are encouraged to contact the Public Relations Department if they have questions regarding use of copyright materials found through the FCS Network.)
8. Violating of any provisions of the Family Educational Rights and Privacy Act (20 U.S.C. § 1232g; 34 CFR Part 99) which governs students' rights to privacy and the confidential maintenance of certain information including, but not limited to, a student's grades and test scores is prohibited.
9. Using the FCS Network for personal financial gain or for the transaction of any business or commercial activities.

C. SECURITY

All authorized users are to report promptly any breaches of security violations of acceptable use and the transmission of web addresses or e-mail information containing inappropriate material (as outlined in Section III B) to appropriate school personnel. Authorized personnel will report such breaches to the Computer Operations Manager or Superintendent /designee. Failure to report any incident promptly may subject the authorized user to corrective action consistent with the school-based code of discipline or staff code of conduct, in conjunction with Board rules and policies.

In order to maintain the security of the FCS System, students are prohibited from engaging in the following actions:

1. Connecting to any network other than the FCS-provided network when available.
2. Intentionally disrupting the use of the FCS Network for other users, including, but not limited to, disruptive use of any processes or programs, sharing logins and passwords or utilizing tools for ascertaining passwords, or engaging in “hacking” of any kind, which is an illegal or unlawful entry into an electronic system to gain unauthorized information.
3. Intentionally spreading computer viruses or programs that loop repeatedly, or for the purpose of infiltrating a network or computer system without authorization or for damaging or altering without authorization the software components of a network or computer system.
4. Exposing and/or disclosing the contents or existence of FCS computer files, confidential documents, e-mail correspondence, or other information to anyone other than authorized recipients. Authorized users must not share logins or password(s) and unauthorized information regarding other users' passwords or security systems.
5. Downloading/running games, programs, files, electronic media, and/or stand-alone applications from the Internet that may cause a threat to the FCS Network and/or its performance.

V. STUDENT EPUBLICATIONS

Student authorized users may electronically publish as a part of a class activity. Material presented on a student’s class activity publication site must meet the educational objectives of the class activity. FCS has the right to exercise control

over the content and/or style of the student ePublications. Students must use their state-issued email address to authenticate any third party application which allows publication of school-assigned material. Students whose work, likeness (as captured by photograph, video or other media) or voices are presented on a student ePublication shall be identified by first name only for confidentiality and safety purposes.

VI. NO PRIVACY GUARANTEE

The Superintendent/designee has the right to access information stored in any user directory, on the current user screen, or in electronic mail. S/he may review files and communications to maintain system integrity and insure that individuals are using the system responsibly. Users should not expect files stored on District servers or through District provided or sponsored technology services, to be private.

VII. ASSUMPTION OF RISK

FCS will make a good faith effort to keep the FCS Network system and its available information accurate. However, authorized users acknowledge that there is no warranty of any kind, either express or implied, regarding the accuracy, quality, or validity of any of the data or information available. For example, and without limitation, FCS does not warrant that the FCS Network will be error free or free of computer viruses. In making use of these resources, authorized users agree to release the Board from all claims of any kind, including claims for direct or indirect, incidental, or consequential damages of any nature, arising from any use or inability to use the network, and from any claim for negligence in connection with the operation of the FCS Network. Authorized users further acknowledge that the information available through interconnecting networks may be inaccurate. FCS has no ability to maintain such information and has no authority over these materials. FCS makes no warranty of any kind, either express or implied, regarding the accuracy, quality, or validity of the data and/or information residing on or passing through the FCS Network from outside networks. Use of the FCS Network is at the risk of the authorized user.

VIII. INDEMNIFICATION

The authorized user indemnifies and holds the Board harmless from any claims, including attorney's fees, resulting from the user's activities while utilizing the FCS Network that cause direct or indirect damage to the user, FCS, or third parties.

IX. SANCTIONS

Additional rules and regulations may be found in District handbooks and/or other documents. Violations of these rules and regulations may result in loss of access/usage as well as other disciplinary or legal action

Please refer to the acceptable use of technology document signed at registration. The devices and accounts are property of Fulton County School District and as such are monitored.

The Discipline Plan

Think of the word “discipline” as it’s used in the term “self-disciplined.” A person who is self-disciplined is honest, hard-working, courteous, fair, and responsible— qualities we want all children to have.

But kids will be kids, and there will always be discipline problems. That’s why we’ve created a discipline plan designed to encourage good behavior and provide appropriate consequences when children stray from the rules. The plan is realistic, comprehensive, and consistent, meaning that is it followed by every teacher in every classroom. That way, children know the adults in charge of their care are united.

Rewarding positive behavior is an integral part of the plan.

Here’s how it works . .

In order for your child to learn and succeed, Fulton County Elementary School endeavors to provide a safe environment.

Our School-Based-Decision- Making Council has implemented a school wide discipline policy for Fulton County Elementary School. There is a standard set of rules for the entire school.

Teacher will record student behavior. Any person on our staff who observes misbehavior will intervene with the appropriate responses and administer certain consequences as required by our discipline policy. Homeroom teachers will send behavior reports home on a weekly basis or as needed.

Each child is expected to follow Pilot Pride expectations designed to maintain a safe and effective learning environment. These rules are to be followed in every space within the school, whether it is in the classrooms, hallways, restrooms or cafeteria.

Time Out

The student sits alone and is not allowed to participate in any group activities; he or she may work quietly or read. “Time-out” is usually ten to twenty minutes, depending on the child and the nature of the behavior.

Missing Privileges

A child who misses a privilege is supervised in the classroom by one of the teachers on that team. The child may work quietly on homework or read. Otherwise he/she keeps his/her head down on the desk or table.

In-School Suspension

Continued classroom disruption or major behavior violation of the code of conduct will result in placement within in-school suspension.

Pilot Pride . . . All The Time!

Proficiency, Positive Relationships & Pilot Pride!

	SETTINGS	Assemblies	Hallways	Cafeteria	Restrooms	Playground
FCES Expectations of PILOT PRIDE	P Positive	<ul style="list-style-type: none"> • Have a Good Attitude • Smile on Your Face 	<ul style="list-style-type: none"> • Use Silent Greetings • Be a Good Example 	<ul style="list-style-type: none"> • Listen and Obey Monitors • Compliment the Cooks/Food 	<ul style="list-style-type: none"> • Use Kind Words • Wait Your Turn 	<ul style="list-style-type: none"> • Play Fairly • Ask Others to Play
	R Respectful	<ul style="list-style-type: none"> • Eyes on Speaker • Feet on Floor • Raise Hand to Ask Question 	<ul style="list-style-type: none"> • Keep Hallways Clean • Keep Hands Off Walls and Bulletin Boards 	<ul style="list-style-type: none"> • Clean Up After Yourself • Be Polite 	<ul style="list-style-type: none"> • Remember to Flush • Give Others Privacy 	<ul style="list-style-type: none"> • Stay in Assigned Area • Use Kind Words/Actions
	I Integrity	<ul style="list-style-type: none"> • Be Attentive • Be a Good Audience Member 	<ul style="list-style-type: none"> • Follow Procedures at All Times • Help Others in Need 	<ul style="list-style-type: none"> • Raise Hand if You Need Help • Use Good Table Manners 	<ul style="list-style-type: none"> • Visit in a Timely Manner • Report Messes and Vandalism 	<ul style="list-style-type: none"> • Notify a Teacher when a Problem Arises
	D Dedication	<ul style="list-style-type: none"> • Be an Active Listener • Arrive on Time 	<ul style="list-style-type: none"> • Face Forward • Walk on the Right Side • Voice Level 0 	<ul style="list-style-type: none"> • Level One for Talk Time • Stay Seated Until Excused • Line Up Quickly 	<ul style="list-style-type: none"> • Use at Appropriate Times • Wash Hands • Use Restroom Correctly 	<ul style="list-style-type: none"> • Line Up Promptly when Called • Use Equipment Appropriately
	E Excellence	<ul style="list-style-type: none"> • Challenge Yourself • Lead with PILOT PRIDE 	<ul style="list-style-type: none"> • Set an Example for Others • Lead with PILOT PRIDE 	<ul style="list-style-type: none"> • Sit by Those Sitting Alone • Lead with PILOT PRIDE 	<ul style="list-style-type: none"> • Report Shortages (Soap, Toilet Paper) • Lead with PILOT PRIDE 	<ul style="list-style-type: none"> • Be a Good Sport • Lead with PILOT PRIDE

Our discipline policy includes a set of consequences for students who choose to break the rules. Consequences will include such strategies as verbal warnings, time-outs, student-teacher conferencing, phone calls or letters to parents, ASD (After School Detention), ISS (In School Suspension) & other interventions.

The Behavior Plan . . .

INFRACTION SHEET		
1st NINE WEEKS		
DESCRIPTION	DATE	INITIALS
1st Infraction - Warning		
2nd Infraction – Parent Contact		
3rd Infraction – Detention/Parent Contact		
4th Infraction- Detention/Parent Contact		
5th Infraction-Saturday School/Parent Contact		
6th Infraction – One Day ISS/Parent Contact		
7th Infraction-Two Days ISS/Parent Contact		
8th Infraction – Three Days iSS/Parent Contact		
9th Infraction – Five Days ISS or Out of School Suspension		

Student discipline for grades 3rd thru 5th will be accumulative for each nine weeks. Each teacher will continue to uphold their desired classroom expectations and will assign an infraction for a behavior after a warning and a teacher created consequence. The student will have received a verbal warning and a consequence before an infraction is given allowing the student time to correct his or her behavior. Continued misbehavior will result in an infraction on his or her disciplinary chart. As a student continues to accumulate infractions over the nine weeks the consequences become harsher, ranging from a detention on the 3rd infraction to 5 days of ISS on the 9th infraction. Infraction sheets will be kept on a clipboard in the classrooms. For major offenses the guidelines in the district student handbook will apply. Students will be recognized and rewarded for positive behavior.

Parent Contact – Parents will be contacted for every infraction after the first. In most cases these contacts will be made by phone, but in cases where contact cannot be made, email or other means of communication may be used.

ASD – “After School Detention” will be held on Wednesdays from 3:00 until 4:15 p.m. at the school. Students will be required to bring work and stay for the entire time to receive credit for the detention. If a student does not attend an assigned ASD, it will be reassigned along with an additional ASD. Parents will be required to make arrangements for transportation for students after ASD is over.

SATURDAY Detention – Saturday detention will be held each month from 8:00 a.m. until 11:00 a.m. Students are required to bring work and stay the entire time to receive credit for the Saturday school. Parents are required to drop off and pick up students at the elementary entrance. Saturday detention may be exchanged for corporal punishment with parent consent.

“In-School Suspension” is a program that is a self-contained classroom that is isolated from the rest of the school environment. It is designed as an alternative to disciplinary action including suspension. One day of ISS may be exchanged for Corporal Punishment with parent consent.

Major Behaviors Due Process Grid 3-12:

Students are guaranteed due process in all cases warranting punishment for misbehavior. This guideline includes consequences— *which are at the Principal’s or designee’s discretion. While many of these behaviors pertain to older children, this grid is included because it is aligned for students in grades 3-12.

OFFENSE	1 ST	2 ND	3 RD
BULLYING	ISS (3 days Contact Parent Refer to Counselor)	Suspension File District Complaint	Suspension Pending School Board Decision Contact Parent Contact Police
Inappropriate pictures/text on cell phones Pornography	Suspension Contact Parent Contact Police	Suspension Contact Parent	Suspension Contact Parent
CHEATING ON TESTS/ SCHOOL WORK/ Plagiarism	“0” on work Contact Parent Detention	“0” on work Contact Parent ISS (1-3)	“0” on work Contact Parent ISS (1-5)
CHRONIC POOR BEHAVIOR/ CLASSROOM DISRUPTION/ Disobedience	Teacher Interventions (to include after school detention) ISS 3 days Contact Parent	ISS 5 or more days Contact Parent	Suspension Contact Parent
FALSE FIRE ALARM/ BOMB THREAT	Suspension pending School Board Decision Contact Parent Contact Police	Suspension pending School Board Decision Contact Parent Contact Police	Suspension pending School Board Decision Contact Parent Contact Police
FORGERY	Detention	ISS Contact Parent	ISS Contact Parent 4 th Time: Suspension (1-5)
Fighting	See Below		
GAMBLING	Detention	ISS Contact Parent	ISS Contact Parent 4 th Time: Suspension (1-5)
Misbehavior Substitute in Classroom	Detention (Principal Discretion)	ISS (Principal Discretion)	ISS (2 or more days at Principal’s discretion)
OFF LIMITS AREA	Detention	ISS Contact Parent	ISS Contact Parent
PETTING/ KISSING	Warning/ Detention	ISS Contact Parent	ISS Contact Parent

POSSESSION/ CONSUMPTION/ UNDER THE INFLUENCE OF DRUGS AND/OR ALCOHOL	Suspension Pending Board Decision Recommend Expulsion Contact Parent Contact Police	Suspension Pending Board Decision Recommend Expulsion Contact Parent Contact Police	Suspension Pending Board Decision Recommend Expulsion Contact Parent Contact Police
PROFANITY/ VULGARITY	Detention	ISS	ISS
PROFANITY/ VULGARITY TOWARD TEACHER OR STAFF MEMBER	Suspension 1-3 Days	Suspension 3-5	Suspension (3-5) Pending School Board Decision Contact Parent
SEXUAL HARRASSMENT	ISS or Suspension (Depending on Severity)	Suspension Criminal Charges	Suspension/Pending School Board Decision Criminal Charges
SKIPPING CLASS/ LEAVING CLASS WITHOUT PERMISSION	ISS (3) Contact Parent	ISS (5) Contact Parent	ISS or Suspension Contact Parent
SKIPPING DETENTION	ISS (1)	ISS (2)	ISS (3)
SKIPPING SCHOOL/NOT PREARRANGED ABSENCE AS DETERMINED BY THE PRINCIPAL/LEAVING SCHOOL WITHOUT PERMISSION	Detention or ISS Contact Parent	ISS (1-5) Contact Parent	Suspension (1-2) Contact Parent
STEALING MAJOR ITEMS	Suspension (3 days) Contact Parent Possible Police Contact	Suspension (5) Contact Parent Contact Police	Suspension Pending School Board Decision Contact Parent Contact Police
THREATS- WRITTEN OR VERBAL	Call in threat assessment team Suspension- pending board decision (depending on severity of incident)	Call in threat assessment team Suspension- pending board decision (depending on severity of incident)	Call in threat assessment team Suspension- pending board decision (depending on severity of incident)
POSSESSION OF WEAPON (police will be contacted)	Suspension Pending Board Decision for Expulsion Contact Parent	Suspension Pending Board Decision for Expulsion Contact Parent	Suspension Pending Board Decision for Expulsion Contact Parent
Habitually UNPREPARED FOR CLASS	Detention Parent contact	ISS (3 days) Contact Parent	ISS (5) Contact Parent
USE/ POSSESSION OF TOBACCO	ISS (3 days) Contact Parent	Suspension (1-3) Contact Parent	Suspension (1-5) Contact Parent

VANDALISM/Description OF PERSONAL AND/OR SCHOOL PROPERTY	ISS Contact Parent Contact Police Restitution	Suspension (1-3) Contact Parent Contact Police Restitution	Suspension (1-5) Pending School Board Decision Restitution
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Fighting

1. First offense – 3 day suspension, and/or ISS (In-School Suspension) placement at principal’s discretion & parent conference. Proper authorities will be contacted.
2. Second offense – 5 day suspension, and/or ISS (In-School Suspension) placement at principal’s discretion and a pre-expulsion conference with parent/guardian. Proper authorities will be contacted.
3. Third offense – student will be suspended pending Board action toward expulsion for the remainder of the semester or academic school year. Proper authorities will be contacted.

Additional disciplinary action may be taken if it is evident that one student acted in an overtly aggressive manner. Students who instigate fights or are heard by a faculty member to attempt to instigate a fight, but are not actively involved (that is, carry rumors, put others up to fighting, carrying information back and forth between other individuals who subsequently fight), submit themselves to the same penalties as those who are involved in the fight. Students not using physical force, yet engaged in verbal confrontation causing a crowd to gather in a disorderly manner, will be subject to disciplinary action.

Students who are intimidated or harassed by another student should report that to a teacher or administrator. Students who intimidate or harass another student are subject to disciplinary action.

In case of emergency . . .

How are the children prepared to cope with emergency situations?

The children practice for emergency situations several times during the school year. During a tornado drill, they kneel in designated areas, covering their heads, facing an interior wall. In a fire drill, they line up outside with their teachers. In an earthquake drill, they crouch under their desks; then go outside on a given signal to a designated area. During a drill, teachers talk to kids, in a positive way, about the situation and how they're going to handle the situation.

If a real disaster strikes . . .

If a disaster strikes, the safest place for the child is at school. Teachers are trained in emergency procedures; they are responsible for each child in their class until the children are released to their parents. When an emergency situation is over, the school will complete its normal day, and the children will be dismissed to the bus or to their parents at the normal time.

In the rare event of an emergency that affects the school building (such as a broken gas main), students and staff will be moved immediately to the Fulton County High School building or the Fulton County Municipal Building.

If you hear of any school emergency, we ask you to turn on your radio or television. The school will inform the media accurately and immediately of any dangerous situation. The All Call System and/or Remind 101 will also be used to communicate with parents. Please do not telephone the school. Phone lines are limited and must be used to respond to the emergency.

Emergency Numbers

An "emergency sheet" will be filled out during registration at the beginning of each school year. It is imperative that the school have on file the names of people who know your child, their relationship to the student, and the telephone numbers which may be called in the case of an emergency. **Only those persons listed on the emergency sheet will be allowed to pick up your child from school.**

Please notify the school in writing of any changes in telephone numbers and addresses. If you need to change or add to the list of persons who can pick up your child, please come to the office.

EMERGENCY PROCEDURES

Please know that in any emergency, your child's welfare is our paramount concern. Teachers are trained in emergency procedures. We have practices several times a year for fire, tornados, and earthquakes so, if a major emergency ever occurs, the children will know exactly what they are to do.

Fire drills

The signal for a fire drill is the continuous sounding of the fire alarm.

Students should do these things quietly:

1. Close the door and all the windows in the classroom.
2. Walk with your teacher to the designated area.
3. Remain there until the all clear signal.
4. Return to the room with your teacher.
5. Do not run or talk during a fire drill.

The teacher should be prepared to call roll outside the school. Emergency information located in each classroom should be taken with the class.

Tornado drills

At the signal for a tornado drill, all individuals in the building should do these things quietly:

1. Move away from the windows to the designated area assigned by the teacher.
2. Sit according to instructions.
3. Remain there without talking until the all clear signal is given.

Earthquake drills

At an announcement over the intercom, all adults and children will get under tables or objects to protect themselves from falling objects.

Health Care at School

Fulton County Elementary/Middle School shares the services of a school nurse with Fulton County High School. Mrs. Natasha Fields is able to deal with the minor scrapes and bruises that happen at school and is responsible for dispensing medications. She also arranges for yearly physicals and vision/hearing screenings. If your child must take daily medications, we need a doctor's statement on file in the office. A form is available for parents to take to the doctor.

Bullying, Hazing, or Slurs

Bullying/Hazing

In order to effectively participate in the democratic process as adults, students must learn to respect the rights of others and to interact with them in a civil manner. Therefore, FULTON COUNTY students are required to speak and behave in a civil manner toward students, staff and visitors to the schools.

Actions Not Tolerated

The use of lewd, profane or vulgar language is prohibited. In addition, students shall not engage in behaviors such as hazing, bullying, menacing, taunting, intimidating, verbal or physical abuse of others, or other threatening behavior. This policy extends to any/all student language or behavior including, but not limited to, the use of electronic or online methods. Such behavior is disruptive of the educational process and interferes with the ability of other students to take advantage of the educational opportunities offered. These provisions shall not be interpreted to prohibit civil exchange of opinions or debate protected under the state or federal constitutions where the opinion expressed does not otherwise materially or substantially disrupt the education process or intrude upon the rights of others. Students who violate this policy shall be subject to appropriate disciplinary action.

Bullying Defined

Bullying means any unwanted verbal, physical, or social behavior among students that involves a real or perceived power imbalance and is repeated or has the potential to be repeated:

1. That occurs on school premises, on school-sponsored transportation, or at a school-sponsored event: or
2. That disrupts the education process.

This definition shall not be interpreted to prohibit civil exchange of opinions or debate or cultural practices protected under the state or federal Constitution where the opinion expressed does not otherwise materially or substantially disrupt the education process.

Reports

As provided in the Fulton County School District's Code of Acceptable Behavior and Discipline, students that believe they are victims of bullying/hazing shall be provided with a process to enable them to report such incidents to District personnel for appropriate action.

Employees are expected to take reasonable and prudent action in situations involving student welfare and safety, including following District policy requirements for intervening and reporting to the Principal or to their immediate supervisor those situations that threaten, harass, or endanger the safety of students, other staff members, or visitors to the school or District. Such instances shall include, but are not limited to, bullying or hazing of students and harassment/discrimination of staff, students or visitors by any party. Students who believe they have been a victim of bullying or who have observed other students being bullied shall, as soon as reasonably practicable, report it.

The District Code shall specify to whom reports of alleged instances of bullying or hazing shall be made. In serious instances of peer-to-peer bullying/hazing/harassment, employees must report to the alleged victim's Principal, as directed by Board policy 09.42811. The Principal/designee shall investigate and address alleged incidents of such misbehavior.

In certain cases, employees must do the following:

1. Report bullying and hazing to appropriate law enforcement authorities as required by policy 09.2211; and
2. Investigate and complete documentation as required by policy 09.42811 covering federally protected areas.

Family Education Rights and Privacy Act

School Records

In accordance with the Family Education Rights and Privacy act, written policies and procedures have been developed which describe the Fulton County School District's requirements regarding the confidentiality of personally identifiable information. Stated in this notice is a summary of your rights under the act. These rights are passed on to the student at age eighteen. For the purpose of this notice, the student 18 years or older is the "eligible" student. Parents, guardians, and eligible students may review and inspect all education records relating to that student by making a request to the principal of the school where that student attends.

The FCSD will presume that the parent has the authority to review and inspect records relating to their children unless the district has been advised in writing that the parent does not have legal authority under applicable state law governing such matters as guardianship, separation, and divorce.

Personally identifiable information is not released to another party unless there is written authorization from the parent or eligible student, or there is a "legitimate educational interest" as defined in the policies and procedures for confidentiality. A current list of employees' names and positions who have access to personally identifiable information is on file in each school. The FCSD has described in its policies and procedures the conditions under which personally identifiable information is released to another person without written parental consent.

"Directory information" is information contained in an educational record which would not generally be considered harmful or an invasion of privacy if disclosed. This information may be released to news media, athletic organization, scholarship or college entrance committees, or official organizations whose need for data is not limited to the student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized sports and activities, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended. The parent, guardian, or eligible student currently enrolled may request all or part of the directory information be withheld. The request must be in writing to the principal of the child's school within 30 calendar days after this notification has been distributed. The written request must specifically state what information may not be classified as directory information.

In accordance with federal regulations concerning the release or transfer of educational records, it is the policy of this school district to forward education records on request to a school in which a student seeks or intends to enroll. Parents may obtain upon request a copy of the records transferred.

The Fulton County School District keeps child and youth records in a secure computer system and in locked files in each school and central office.

Any parent or guardian of a student, or any eligible student, may challenge the content or accuracy of any material or entries in the student's educational records on the grounds that it is inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student. Requests to amend the records are submitted to the principal of the child's school.

For students who have been determined eligible or programs for children and youth with disabilities, educational records will be destroyed at the request of the parent when they are no longer needed to provide educational programs and services. The FCSD will destroy the educational records of a child or youth without a parent's request after the records have been maintained for a minimum period of seven years and are no longer needed to provide educational programs and services. Parents are advised that data contained in the records may be later needed for social security purposes. The FCSD retains for an indefinite period of time a record of the student's name, address, telephone number, grades, attendance record, classes attended, grades completed, and year completed.

IMPORTANT INFORMATION...



Our school emblem is the Pilot Wheel. The Pilot Wheel symbolizes the river transportation for which the county and city have long been noted. The county was named after Robert Fulton, inventor of the steamboat. Our school is referred to as "The Pilots." Our logo below was designed by Alumni, Christopher Coulson.

- Our school colors are Columbia Blue, Vegas Gold, and White.
- Our district motto is . . . Proficiency, Positive Relationships, & Pilot Pride!
- Parents/Guardians can check their child's grades and attendance on the computer by logging into Infinite Campus. For more details, please contact the board office on how you can sign up for this service.
- FCES sets high academic standards with the following grading scale.
 - A = 90 – 100
 - B = 80 – 89
 - C = 70 – 79
 - D = 65 – 69
 - F = Below 65
- Students are NOT allowed to send birthday party invitations to school unless the entire class is invited. Too many students have their feelings hurt when they are left out.
- If your child brings snacks to school to share with their class, please remember that some of our students have food allergies. Peanuts and peanut butter cannot be sent to school. It is preferred that only commercially prepared food be sent for snacks instead of homemade items. This will allow for ingredients to be checked and monitored for students with food allergies.
- Mrs. Giles sends home Anchor Away Bulletins regarding events and information about the school. Be sure to sign up for FCES ClassDojo where the newsletter will also be posted.

Asbestos Safety . . .

July 1, 2023

Fulton County School District Parents and Staff,

Fulton County School District knows you are concerned about asbestos safety. We are happy to report that all of our facilities have been thoroughly inspected and there are no asbestos-containing materials per AHERA regulations in any of our buildings.

However, Kentucky and federal law requires that we notify you annually that we maintain an asbestos management plan for our school district. The plan is available at our Central Office and in each school building. You are welcome to inspect and copy this plan during regular business hours. If you have any questions about our asbestos program, please call Dale Jackson, Asbestos Designated Person for our district, at (270) 236-3923 ext. 5004.

Sincerely,

Dale Jackson, Director of Maintenance

Every Student Succeeds Act (ESSA) . . .

Dear Parent or Guardian:

The educators in the Fulton County district are committed to providing a quality instructional program for your child. This letter is just one of the ways of keeping you informed of the educational commitment of our schools and our district.

Our district received funds for Title I and Title II programs as a part of the Every Student Succeeds Act (ESSA). Under ESSA, you have the right to request information regarding the professional qualifications of your child's teacher(s). If you request this information the district will provide you with the following:

- 1) Whether the teacher has met the state requirements for licensure and certification for the grade levels and subject matters in which the teacher provides instruction;
- 2) Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived;
- 3) The college major and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree; and
- 4) Whether your child is provided services by Para educators, and if so, their qualifications.

If you would like to request this information, please contact Deena Morrison at 270.236.3923 or deena.morrison@fulton.kyschools.us. Please include your child's name, the names of your child's teacher(s) and an address or email address where the information can be sent. Thank you for your interest and involvement in your child's education.

Sincerely,

Deena Morrison
Title Coordinator

FULTON COUNTY SCHOOLS
Proficiency, Positive Relationships, & Pilot Pride

2780 Moscow Avenue
Hickman, Kentucky 42050

Telephone: (270) 236-3923 Fax: (270) 236-2184 Site: www.fulton.kyschools.us

August 16, 2023

Dear Parent or Guardian:

Sections 112(e)(2)(A)-(B) of the Every Student Succeeds Act (ESSA) requires the following regarding testing transparency.

(2) TESTING TRANSPARENCY. –

(A) IN GENERAL. –At the beginning of each school year, a local education agency that receives funds under this part shall notify the parents of each students attending any school receiving funds under this part that the parents may request, and the local educational agency will provide the parents on request (and in a timely manner), information regarding any State or local educational agency policy regarding student participation in any assessments mandated by section 1111(b)(2) and by the State or local educational agency, which shall include a policy, procedure or parental right to opt the child out of such assessment, where applicable.

(B) ADDITIONAL INFORMATION. – Subject to subparagraph (C), each local educational agency that received funds under this part shall make widely available through public means (including by posting in a clear and easily accessible manner on the local educational agency’s website and, where practicable, on the website of each school served by the local educational agency) for each grade served by the local educational agency, information on each assessment required by the State to comply with section 1111, other assessments required by the State, and where such information is available and feasible to report, assessments required districtwide by the local educational agency, including –

- i. the subject matter assessed;
- ii. the purpose for which the assessment is designed and used;
- iii. the source of the requirement for the assessment; and
- iv. where such information is available – (I) the amount of time students will spend taking the assessment, and the schedule for the assessment; and (II) the time and format for disseminating results.

Information about these requirements can be found on the Kentucky Department of Education’s Assessments webpage (<https://education.ky.gov/AA/Assessments/Pages/default.aspx>). For further questions or to obtain a hard copy of this material please direct your inquiry to Patrice Chambers, District Assessment Coordinator.

Sincerely,

Patrice Chambers
Superintendent

School – Family Compact

Fulton County Elementary
School Year 2023-2024

Dear Parent/Guardian,

Fulton County Elementary students participating in the Title I, Part A program, and their families, agree that this compact outlines how the families, the entire school staff, and the students will share the responsibility for improved student academic achievement as well as describes how school and families will build and develop a partnership that will help children achieve the State’s high standards.

Please sign and date below to acknowledge that you have read, received, and agree to this School-Family Compact. Once signed, please return the form to your child’s teacher. A copy of the compact can be located in the school handbook and on the school webpage at www.fulton.kyschools.us. The School-Family Compact will be discussed with you throughout the year at different school-family events as we work together to help your child succeed in school. We look forward to our school-family partnership!

School Representative Signature: _____

Parent/Guardian Signature: _____

Student Signature: _____



Fulton County Schools Notice to Guardians Regarding Terroristic Threatening

Dear Parent/Guardian,

Our most important function in Fulton County is to provide the safest learning environment possible for all of our students and school staff members.

Unfortunately, in recent years, Kentucky's P-12 schools have experienced an escalation of terroristic threats being made by students with intent to do harm to either other students or school staff members. Plainly stated, these are threats being made to shoot people or detonate bombs with lethal intent. In fact, between January 23rd and April 30th of 2018, Kentucky schools experienced (294) terroristic threats that caused widespread fear throughout the school's community and resulted in total disruption to the educational process. In many of those cases, school officials and law enforcement officials were forced to close schools to investigate the threats that had been made. In other cases, school attendance plummeted for days after the threat was made. Many school leaders have said that the emotional, instructional, and financial impacts of these acts are incalculable.

Terroristic Threatening in the second degree is defined in state law (KRS 508.078)

(1) A person is guilty of terroristic threatening in the second degree when, other than as provided in KRS 508.075, he or she intentionally:

b) Makes false statements by any means, including by electronic communication, for the purpose of:

- 1. Causing evacuation of a school building, school property, or school-sanctioned activity;**
- 2. Causing cancellation of school classes or school-sanctioned activity; or**
- 3. Creating fear of serious bodily harm among students, parents, or school personnel**

Such threats to our students and school staff are totally unacceptable and will not be tolerated. As a result, the purpose of this letter is to notify all parents and guardians that school district officials (in coordination with responding law enforcement agencies) will **pursue immediate legal charges for felony terroristic threatening in the second degree, to the absolute fullest extent of the law, against anyone who makes such threats, including students.** Moreover, we will advocate to our highest ability that the prosecution of these individuals be swift and their punishment be severe.

Our approach to eliminating terroristic threatening in our school and district is strong and unwavering, and as a result, it is imperative that you discuss this critically important matter with your student as soon as possible. School and law enforcement officials are determined to put a halt to these willful acts of terrorism being made toward our students. Please do your part to ensure that your student never becomes a party to such an offense by educating him/her on the seriousness of its consequences.

Together we can prevent this unnecessary, dangerous, and disruptive crime from victimizing our schools. I appreciate your partnership in keeping our school the safest place for your student to learn and grow.

If you have any questions or concerns, please contact your school principal at your convenience.

Sincerely,

Ashton Giles, FCES Principal

Teresa Speed, FCMS Principal

Ellen Murphy, FCHS Principal

Dana Crawford, Four Rivers Career Academy Principal

PLEASE CAREFULLY REVIEW DETAILS OF KRS 508.078 ON FOLLOWING PAGE

Definitions of Terroristic Threatening:

508.078 Terroristic threatening in the second degree.

(1) A person is guilty of terroristic threatening in the second degree when, other than as provided in KRS 508.075, he or she intentionally:

(a) With respect to any scheduled, publicly advertised event open to the public, any place of worship, or any school function, threatens to commit any act likely to result in death or serious physical injury to any person at a scheduled, publicly advertised event open to the public, any person at a place of worship, or any student group, teacher, volunteer worker, or employee of a public or private elementary or secondary school, vocational school, or institution of postsecondary education, or to any other person reasonably expected to lawfully be on school property or at a school-sanctioned activity, if the threat is related to their employment by a school, or work or attendance at school, or a school function. A threat directed at a person or persons at a scheduled, publicly advertised event open to the public, place of worship, or school does not need to identify a specific person or persons or school in order for a violation of this section to occur;

(b) Makes false statements by any means, including by electronic communication, for the purpose of:

- 1. Causing evacuation of a school building, school property, or school-sanctioned activity;**
- 2. Causing cancellation of school classes or school-sanctioned activity; or**
- 3. Creating fear of serious bodily harm among students, parents, or school personnel;**

(c) Makes false statements that he or she has placed a weapon of mass destruction at any location other than one specified in KRS 508.075; or

(d) Without lawful authority places a counterfeit weapon of mass destruction at any location other than one specified in KRS 508.075.

(2) A counterfeit weapon of mass destruction is placed with lawful authority if it is placed as part of an official training exercise by a public servant, as defined in KRS 522.010.

(3) A person is not guilty of commission of an offense under this section if he or she, innocently and believing the information to be true, communicates a threat made by another person to school personnel, a peace officer, a law enforcement agency, a public agency involved in emergency response, or a public safety answering point and identifies the person from whom the threat was communicated, if known.

(4) Except as provided in subsection (5) of this section, terroristic threatening in the second degree is a Class D felony.

(5) Terroristic threatening in the second degree is a Class C felony when, in addition to violating subsection (1) of this section, the person intentionally engages in substantial conduct required to prepare for or carry out the threatened act, including but not limited to gathering weapons, ammunition, body armor, vehicles, or materials required to manufacture a weapon of mass destruction.

Penalties

Violating a Class D felony (adult) 1-5 years imprisonment (KRS 532.020) and/or \$1,000-\$10,000 fine (KRS 532.020).

Violating a Class C felony (adult), 5-10 years imprisonment (KRS 532.020) and/or \$1,000-\$10,000 fine (KRS 532.020).

Violating a felony (juvenile) fine not to exceed \$500 (KRS 635.085), with fine assessed at the court's discretion in lieu of commitment to the Department of Juvenile Justice.

Student's Signature

Parent's Signature

Date